

APPLICATION FOR CONSTRUCTION SITE PERMIT

Permit No. _____

1. Lake/River No. 26-	2. Lake/River Name	3. Lake/River Class	4. Section	5. Twp. Name
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6. Parcel Number(s)	7. Property (E-911) Address
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8. Legal Description

	Last name	First	Mailing Address	Daytime phone No.
9. Property Owner				
10. Contractor				

11. Proposed Project (Please circle the appropriate number) <input type="checkbox"/> New Dwelling <input type="checkbox"/> Add'n to Dwelling <input type="checkbox"/> *Replacement Dwelling <input type="checkbox"/> MH/YR _____ <input type="checkbox"/> RCU/YR _____ <input type="checkbox"/> Detached Garage <input type="checkbox"/> Add'n to Non-Dwelling <input type="checkbox"/> Storage Structure <input type="checkbox"/> W.O.A.S. <input type="checkbox"/> Other _____ *Existing Dwelling to be removed before _____	12. Onsite Water Supply <input type="checkbox"/> Individual <input type="checkbox"/> Public <input type="checkbox"/> None Note: MN Rules Chapter 4725 (MN Well Code) requires a 3' (minimum) structure setback to a well	13. Onsite Sewage Treatment System <input type="checkbox"/> Permit No. _____ <input type="checkbox"/> Certificate of Compliance
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14. Characteristics of Proposed Dwelling Outside Dimension _____ ft. x _____ ft. Square ft. _____ Setback to OHWM _____ ft. Setback to Lotline _____ ft. x _____ ft. Setback to Right of Way _____ ft. or Road centerline _____ ft. Elevation Above OHW Level _____ ft. Setback to Septic Tank _____ ft. Setback to Drainfield _____ ft. Setback to Bluff _____ ft. Maximum Proposed Height _____ ft. Basement ___ Yes ___ No Walkout Basement ___ Yes ___ No Total Bedrooms _____ *Project & Lotlines must be staked onsite for inspection	15. Characteristics of Proposed Non-Dwelling Outside Dimension _____ ft. x _____ ft. Square ft. _____ Setback to OHWM _____ ft. Setback to Lotline _____ ft. x _____ ft. Setback to Right of Way _____ ft. or Road centerline _____ ft. Elevation Above OHW Level _____ ft. Setback to Septic Tank _____ ft. Setback to Drainfield _____ ft. Setback to Bluff _____ ft. Maximum Proposed Height _____ ft. Bathroom Proposed ___ Yes ___ No <input type="checkbox"/> Deck *Project & Lotlines must be staked onsite for inspection	16. Characteristics of Proposed W.O.A.S. (Water Oriented Accessory Structure) Outside Dimension _____ ft. x _____ ft. Square ft. _____ Setback to OHWM _____ ft. Setback to Lotline _____ ft. x _____ ft. Setback to Right of Way _____ ft. or Road centerline _____ ft. Elevation Above OHW Level _____ ft. Setback to Septic Tank _____ ft. Setback to Drainfield _____ ft. Setback to Bluff _____ ft. Maximum Proposed Height _____ ft. <input type="checkbox"/> Boathouse <input type="checkbox"/> Screen Porch <input type="checkbox"/> Gazebo <input type="checkbox"/> Storage Structure *Project & Lotlines must be staked onsite for inspection
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17. Topographical Alteration/Earthmoving _____ * Must include on scale drawing
 _____ None _____ 10 Cubic Yards or Less _____ 20 Cubic yards- 299 Cubic yards* _____ 300 Cubic yards or more* _____ Permit may be required

18. Erosion Control
 Will the proposed project disturb more than one acre (43,560 sq. ft.)? ___ Yes ___ No
 What erosion control methods will be used: _____ Seed _____ Straw _____ Silt fence/Bales _____ Blanket _____ Other _____

19. Characteristics of Lot:
 Lot Area _____ Sq. Ft. Water Frontage _____ Ft. Bluff ___ Yes ___ No Sensitive Areas ___ Yes ___ No
 Impervious Coverage Ratio:
 Total Impervious Surface Onsite (Sq. Ft.) _____ ÷ Total Lot Area (Sq. Ft.) = _____ x 100 = _____ % Impervious Surface Ratio

20. This is a site permit only and does not constitute a building permit as set forth in Chapter 16, Minnesota State Statutes.
Agreement: I hereby certify that the information contained is correct and agree to do the proposed work in accordance with the description above set forth and according to the provisions of the Ordinances of Grant County, Minnesota. I further agree that any plans and specifications submitted herewith shall become a part of this permit application. I also understand that this permit is valid for a period of twelve (12) months.
Permit: Permission is hereby granted to the above named applicant to perform the work described in the above statement. This permit is granted upon express condition that the person to whom it is granted, and his agent, employees, and workmen shall conform in all respects to the Ordinances of Grant County, Minnesota. This permit may be revoked at any time upon violation of said Ordinances.
I understand that it is my responsibility to inform the Office of Land Management once the building footings have been constructed.

Date: _____ Signature of Property Owner _____
 Date: _____ Land Management Office _____

Office use	21. PROJECT(S) TOTAL SQ. FT. _____	22. PERMIT FEE \$ 100.00
		23. RECEIPT NO: BP- _____

Scale: _____

Drawing must be to scale and include the location of the ① proposed and existing structure(s) and all setback distances to ② existing/proposed septic system
③ property lines ④ lakes ⑤ wetlands ⑥ bluffs ⑦ road right-of-ways.

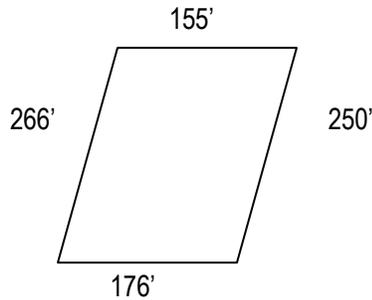


Signature of Property Owner/Agent for Owner _____ date _____ /2015

Permit Application Key

1. Lake/River No: The DNR protected waters number can be obtained from the Land Management Office.
2. Lake/River Name: The DNR protected waters name can be obtained from the Land Management Office.
3. Lake/River Classification: The DNR protected waters classification can be obtained from the Land Management Office. Lakes are divided into three classes; Natural Environment, Recreational Development, and General Development. Each lake class has different minimum setback requirements and will determine how close to the lake you are able to build.
4. Section: Section numbers can be obtained from tax statement, deed, or abstract.
5. Township Name: Indicate township name.
6. Parcel Number: Parcel numbers can be obtained from your property tax statement. It is located in the upper right hand corner. This is a nine digit number (i.e. xx-xxxx-xx).
7. Property (E-911) Address: The address can be obtained from your property tax statement. If you do not have a property address, leave blank and one will be assigned to you. This requires a separate application that can also be obtained from the Land Management Office. The application fee is \$50.00 and no permits will be issued until this fee is paid.
8. Legal Description: Legal descriptions can be obtained from your tax statement, deed, or abstract. For example, Lot 5, Block 1, Blank Addition.
9. Property Owner: Print name of property owner. Applications will only be accepted from the legal property owner or authorized agent.
10. Contractor: Indicate contractor's name and license number. The State of Minnesota requires that all residential building contractors, remodelers, and roofers obtain a state license unless they qualify for a specific exemption from the license requirements.
11. Proposed Project: Indicate what type of structure(s) will be placed on the property. Dwellings are considered to be structures with a water supply and used for human occupancy. A non-dwelling would not be for human occupancy and includes garages, sheds, boathouses, etc. that do not have a water supply.
12. Onsite Water Supply: Indicate the water supply used for the principal dwelling. If no water is supplied a written statement will need to be submitted.
13. Onsite Sewage Treatment System: For new dwellings with a planned water supply a septic system permit must also be acquired. A site design will need to be submitted by a licensed contractor. If an existing principal dwelling has running water available, a certificate of compliance for the septic system must be on file with the Land Management Office or one must be submitted. If a certificate cannot be acquired the system must be upgraded to receive a site permits.
14. Proposed Dwelling: The location of the proposed structure should be staked onsite for inspection. A site sketch plan for all proposed and existing structures must be submitted as a part of this application. The drawing must show property lines, with the distances of each side (road, lake, and the two property lines). The drawing should highlight the same information as the application, including: all dimensions and required setbacks. The accompanying **Table of Shoreland Standards** fact sheet outlines the minimum setbacks. The proposed height, elevation above lake, basement type, and number of bedrooms also needs to be identified. Only one dwelling for human occupancy is allowed per property.
15. Proposed Non-Dwelling: The same standards as 14 above applies, with the need to indicate if a bathroom is intended and whether the project is a deck. If all setbacks are met multiple non-dwellings may be constructed.
16. Proposed WOAS: The same standards as 14 above applies, with the need to indicate what type of water oriented accessory structure (WOAS) will be constructed. Only one (WOAS) is allowed per property.

17. Topographical Alterations: Indicate the amount of soil to be disturbed to complete the project. As a part of the site permit, excavation is allowed within so many feet of the project, but certain activities like a walk out basement may require additional permits.
18. Erosion Control: Indicate whether the project will disturb more than one acre. As of 2003 projects disturbing more than one acre will require a National Pollution Discharge System (NPDES) Permit through the Minnesota Pollution Control Agency. Irregardless of the amount moved, the potential for erosion and or pollution into public waters still remains. If the excavation is located in a spot where the landscape slopes to the lake some type of prevention may need to be used.
19. Lot Characteristics: Calculate lot area by multiplying the length of the lot by the width. However, if the length and width vary, as in the example, take the average length and width:



average width: $155' + 176' = 331'/2 = 165'$
 average length: $266' + 250' = 516'/2 = 258'$
 Lot size (W) 165' X (L) 268' = 44,220 sq.ft.

Lot area: 44,220 square feet

Indicate amount of shoreline. Also indicate if bluffs or sensitive areas are present. A bluff is a hill, cliff or embankment that rises at least 25 feet above lake and the grade of the slope from the bottom to a point at least 25 feet or more above the lake has an average slope of 30% or more.

Also indicate sensitive areas. Some examples would be wetlands, steep slopes, or eroded areas. To calculate the impervious surface, see the **LOT COVERAGE WORKSHEET**.

20. Please read agreement and date & sign application
21. For office use
22. The permit application fee is \$100.00.
23. For office use

Wetland Advisory

Will your proposed project result in impacts to wetlands?

A wetland is a landscape transitional between terrestrial and aquatic systems where the water table is usually at or near the surface of the land or is covered by shallow water. The presence of surface inundation or saturation in a wetland results in a prevalence of wetland vegetation and specific characteristics developing in the soil. Wetlands may also be referred to as swamps, bogs, sloughs, nuisance-wet spots, low ground and others.

There are eight (8) types of wetlands in Minnesota:

Type 1 – Seasonally flooded basins or flats. Soil is covered with water or waterlogged during seasonal periods, but is usually well drained during the growing season.

Type 2 – Wet meadows. Soil is usually without standing water most of the growing season but is waterlogged within a few inches of the surface.

Type 3 – Shallow marshes. Soils, which are usually waterlogged during the growing season and are often covered with up to six (6) inches of water. Many have cattails and bulrushes and small open water areas.

Type 4 – Deep marshes. Soils which are usually covered with six (6) inches to three (3) feet of water during the growing season. Many have cattails and bulrushes and small open water areas.

Type 5 – Open water wetlands. Shallow water ponds and reservoirs with water three (3) to ten (10) feet deep.

Type 6 – Shrub swamps. Soil is usually waterlogged during the growing the season and is often covered with as much as six (6) inches of water.

Type 7 – Wooded swamps. Soil is waterlogged at least to within a few inches of the surface during the growing season with as much as one (1) foot of water. Occur mostly along sluggish streams and flood plains.

Type 8 – Bogs. Soil is usually waterlogged and supports a spongy covering of mosses.

Grant County Land Management reminds you that State and Federal Law prohibits the draining or filling of wetlands, unless specifically approved or exempted by the appropriate authorities. Grant County Land Management administers the Minnesota Wetland Conservation Act (WCA) and the U.S. Army Corps of Engineers administers Section 404 of the Clean Waters Act.

Filling or draining a wetland in violation of the Minnesota WCA of the Clean Waters Act can result in criminal penalties and fines. If a violation exists on a property, a restoration order may be issued that requires the property owner to restore the impacted wetland to its former condition (this may include the removal of buildings and all fill material in the impact area).

As the applicant for this permit or project, you are responsible for determining whether any wetlands will be affected by this proposed project. If you believe there is potential for wetland impacts associated with your project, you are advised to contact Grant County Land Management before commencing any such work.