

GRANT COUNTY BOARD OF COMMISSIONERS
 REGULAR MEETING JANUARY 3, 2023

The Grant County Board of Commissioners met in Regular Session January 3, 2023 at Elbow Lake, MN. Chairman LaValley called the meeting to order at 9:00 a.m., with the following members present: Bill LaValley, Doyle Sperr, Ken Johnson, Troy Johnson and Dwight Walvatne. Others present: Chris Ray-Grant County Herald, Jon Combs, Ashley Hokanson, Jenn Vipond, Judge Doll, HollyJo Wevley, Jamie Brendmoen and Karl Lindquist. Stacy Hennen, Mandy Westrom, Pat McGrath and Dawn Johansen via Zoom.

- Pledge Those in attendance recited the Pledge of Allegiance.
- Agenda Approval A motion was made by Walvatne seconded by Troy Johnson and carried to approve the meeting agenda with addition.
- Reorganization Chairman LaValley called for nominations for 2023 Chair and Vice Chair.

A motion was made by Walvatne seconded by Sperr to nominate Commissioner Troy Johnson as Board Chair for 2023. Motion carried.

A motion was made by Walvatne seconded by Sperr and carried to nominate Commissioner Ken Johnson as Board Vice-Chair for 2023.

- Human Resources Ashley Hokanson brought a request for a 10-year leave of absence for Jamie Brendmoen, Deputy Treasurer and HollyJo Wevley, Deputy Recorder.

A motion was made by Sperr seconded by LaValley and carried to approve the leave of absence requests for Brendmoen and Wevley as requested.

- Minutes A motion was made by LaValley seconded by Walvatne and carried to approve the December 20, 2022 minutes.

- Bills A motion was made by LaValley seconded by Sperr and carried to pay the bills as follows: General Revenue Fund - \$7,959.58, Bridge Fund - \$173,110.64 and County Ditch Fund - \$3,267.50.

<u>Amount</u>	<u>Vendor</u>	<u>Amount</u>	<u>Vendor</u>
482.80	Aspen Mills	921.15	Auto Valu
100.00	B&J Landscaping & Repair LLC	359.00	Coopers Office Supply
1,284.96	Dakota Wholesale Tire Inc	278.00	Douglas Co Dept of Public Works
41.97	Fergus Falls Auto Valu	312.00	Force America
67.08	Innovative Office Solutions LLC	149.44	Jensen/Gene
652.14	Klein McCarthy & Co Ltd Architects	1,403.02	Lillemon/Greg
138.75	Lindquist/Karl	1,643.32	Little Falls Machine
43.75	Mandt/Vicki	431.20	Morris Electronics
702.54	North Central International LLC	164.04	Nuss Truck Group Inc
1,017.50	Olson Tile & Excavating LLC	683.58	Productivity Plus Account
155,859.70	Riley Bros Construction Inc	949.64	Royal Tire Inc
6,590.00	Snow Wheel System	634.00	Summit Companies
2,064.00	This Week's Shopping News	1,326.89	Townmaster
149.44	Vipond/Ann	4,454.80	Wagner Company Inc
1,433.01	Ziegler Inc		

- Committee Reports The Highway committee reported that they have met with MnDot about engineering, requested Human Resources to contact Douglas and Otter Tail County and the Commissioners to meet with the Highway Engineer to prioritize projects.

Ken Johnson requested that the full Board meet with WSB and John Riley every second meeting of the month at 9:30 a.m. for 20 minutes starting January 17th to get updates on the Highway 10 project.

Troy Johnson instructed the Sheriff to communicate with the construction manager of the proposed LEC for a project estimate by the end of January and communicate with the board.

- Oath of Office Judge Doll administered the oath of office to Commissioner Sperr, Commissioner Walvatne, Commissioner LaValley, HollyJo Wevley-County Recorder, Jon Combs-County Sheriff and Jamie Brendmoen-County Treasurer.

- Land Management Greg Lillemon presented the 2023 fee schedule for approval and discussion on the Patchen/Silver Lake conditional use permit.
- A motion was made by LaValley seconded by Sperr and carried to approve 2023 fee schedule as presented.
- Assessor Karl Lindquist presented a listing of assessment changes since board of appeal and equalization.
- A motion was made by Sperr seconded by LaValley and carried to approve the assessment changes as presented.
- Sheriff Jon Combs requested an increase in credit card limit for Chief Deputy Vipond from \$1,000 to \$2,000.
- A motion was made by LaValley seconded by Walvatne and carried to approve the increase in credit card limit as requested.
- Human Resources A motion was made by LaValley seconded by Walvatne and carried to approve a credit card request for Jamie Brendmoen with a \$1,000 limit as presented.
- A motion was made by LaValley seconded by Sperr and carried to change the Engineer Tech job description temporarily to “as needed plow truck operator” to help while shorthanded.
- Dep. Designation A motion was made by LaValley seconded by Sperr and carried approving the following financial institutions for depositories of Grant County funds in 2023: Bank of the West, Eagle Bank, Star Bank, Kensington Bank, Farmers State Bank of Hoffman, Viking Bank of Ashby, Minnesota Association of Counties Investing in Government (M.A.G.I.C.), Moreton Capital Marketing, Wells Fargo, Wells Fargo Advisors and UBS Financial Services.
- Investment Policy A motion was made by Ken Johnson seconded by Walvatne and carried to approve the Grant County Investment Policy for 2023 as presented.
- Meeting Dates A motion was made by Walvatne seconded by LaValley and carried to set the Commissioners meeting dates as the first and third Tuesday of each month at 9:00 a.m.
- Dues A motion was made by Sperr seconded by Walvatne and carried to approve 2023 dues for AMC, MN Attorney Association, MN Assessor Association and MN Driver’s License Deputy Association as presented.
- Publishing Bids Bids were received for publishing the proceedings of the Board, Delinquent Tax List, Board of Equalization proceedings and all other notices and reports, the publication of which is necessary by law, or authorized by the Board of Commissioners, as follows:
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|---------------------|------------------------|
| | Legal Rate |
| | <u>per column inch</u> |
| Grant County Herald | \$8.75 |
- A motion was made by LaValley seconded by Walvatne and carried to name the Grant County Herald as the Official Newspaper for Grant County and to accept the bid from the Grant County Herald for publishing the proceedings of the Board, Delinquent Tax List, Board of Equalization proceedings and all other notices and reports, the publication of which is necessary by law, or authorized by the Board of Commissioners.
- Committees The 2023 Committee Appointments were reviewed and set.
- A motion was made by Sperr seconded by Walvatne and carried to set the 2023 Committee appointments as discussed.

Notes taken by Tina Lindquist.

There being no further business, the Chairman adjourned at 10:21 a.m.

Troy Johnson, Chairman

Attest: _____
Chad Van Santen, County Auditor